



- POLYTECHNIC CAMPUS
- TEMPE CAMPUS
- WEST CAMPUS
- DOWNTOWN CAMPUS

FOCUSED RECRUITMENT/HIRE REQUEST

VP/College: _____ Dept: _____ Dept Code: _____

Waiver requested for: _____ SSN/ASU ID: _____
 (Attach copy of vita or resume)

- Check all that apply:**
- White
 - Black
 - Hispanic
 - Asian/Pacific Islander
 - American Indian/Aleut
 - Female
 - Male

- New Waiver Request
- Continuation/Extension (No change in title)
Previous # _____
- Eligible for continuation based on funding/need?

Job Title/Rank: _____ Appointment period: from _____ to _____

FTE: _____ Salary: \$ _____ Account #: _____

- Academic year
- Fiscal year
- Semester/summer
- Position # _____

- CLASSIFIED
- SERVICE PROFESSIONAL
- ADMINISTRATIVE
- FACULTY
- Tenured
- On Track
- Not on Track
- ACADEMIC PROFESSIONAL
- Continuing
- On Track
- Not on Track

Reason for requesting approval of focused recruitment hire. (Include justifications for both use of this process and for hiring of selected individual)

 Department Chair/Director Date Dean (if applicable) Date

 Vice President/Vice Provost Date _____ Date

 Contact Name (PLEASE PRINT) Phone # Mail Code

Keep Copy of this document in Position File
 Submit one copy to Office of Diversity