

UTILIZATION ANALYSIS AND GOALS -- 2006

PUBLIC AFFAIRS

EEO-6 Category and Job Group

ADMINISTRATIVE/ EXECUTIVE/ MANAGERIAL

110 Administration, Executive
 120 Administration, Directive
 130 Administration, Managerial

PROFESSIONAL

310 Professional, Managerial
 315 Counselors and Teachers, Nonfaculty
 316 Engineers and Architects
 319 Finance-Related Specialists
 320 Librarians, Archivists, and Curators
 321 Management-Related Specialists
 322 Mathematical and Computer Scientists
 326 Writers, Artists, and Entertainers
 328 Coordinators
 350 Human Resource/Career Specialists
 360 Development-Related Specialists

CLERICAL/SECRETARIAL

428 Clerical Supervisors, Administrative Support
 429 Secretaries, Stenographers, and Typists
 430 Financial Records Processing Clerks
 432 Records Processing Clerks, Except Finance

PARAPROFESSIONAL/TECHNICAL

534 Engineering & Rel. Technologists and Technicians
 538 Technicians, Other

		University Workforce in 2006				Availability		Under-Utilization		Anticip. 2006 Vacancies	Annual Placement Goals		Ultimate Goals	
		Total n	Fem. n	Min. n	Fem. %	Min. %	Fem. n	Min. n	Fem. % Hires		Min. % Hires	Fem. %	Min. %	
110	Administration, Executive	5	2	1	40.0	20.0	42.1	7.5						
120	Administration, Directive	2	1	1	50.0	50.0	43.8	5.1						
130	Administration, Managerial	6	2	1	33.3	16.7	55.1	18.6	1		100		55.1	
310	Professional, Managerial	12	6	2	50.0	16.7	44.7	20.6						
315	Counselors and Teachers, Nonfaculty	6	5	1	83.3	16.7	81.6	26.1	1			100		26.1
316	Engineers and Architects	2					17.6	15.5						
319	Finance-Related Specialists	14	10	2	71.4	14.3	58.6	22.3	1	1		100		22.3
320	Librarians, Archivists, and Curators	1	1		100.0		56.2	14.7						
321	Management-Related Specialists	4	4	2	100.0	50.0	56.5	17.5						
322	Mathematical and Computer Scientists	22	8	3	36.4	13.6	31.0	21.1	2	2		100		21.1
326	Writers, Artists, and Entertainers	37	19	7	51.4	18.9	51.6	15.5						
328	Coordinators	23	19	7	82.6	30.4	69.7	23.1						
350	Human Resource/Career Specialists	2	1		50.0		61.8	25.4	1			100		25.4
360	Development-Related Specialists	4	3		75.0		47.7	17.8	1			100		17.8
428	Clerical Supervisors, Administrative Support	15	15	4	100.0	26.7	76.8	28.9						
429	Secretaries, Stenographers, and Typists	17	16	3	94.1	17.6	70.6	29.7	2	2		100		29.7
430	Financial Records Processing Clerks	1	1		100.0		72.8	29.5						
432	Records Processing Clerks, Except Finance	2	2		100.0		81.4	32.5	1	1		100		32.5
534	Engineering & Rel. Technologists and Technicians	12		3		25.0	22.8	28.1	3			100		22.8
538	Technicians, Other	6	1	2	16.7	33.3	41.4	22.2	1	1		100		41.4

**GOAL ACHIEVEMENTS--2005
Public Affairs**

Job Group	Total Hires	Females					Minorities					Good Faith Efforts
		Goals		App %	Intv %	Decl #	Goals		App %	Intv %	Decl #	
		#	%				Met	#				
130	1	50	0	48.8		50	1				Ad in <u>AZ Republic</u> ; posted on HigherEdJobs.com	
310	1					100	2				Goals met through waivers of recruitment; ads in: <u>AZ Republic</u> , <u>The Tribune</u> , <u>La Voz</u> , <u>Asian American Times</u> ; limited to ABOR employees; posted on: CPB Jobline, PBS First Class, Corporation for Public Broadcasting, National Association of Broadcasting	
319	1					1	0				Ads in: <u>AZ Republic</u> , <u>La Voz</u> , <u>Asian American Times</u> ; notice to Corporation for Public Broadcasting, National Association of Broadcasters, PBS, Phoenix Ad Club (ad2), AZ Association of Broadcasters, First Class, American Women in Radio and TV (AwRT)	
322	1					1	0	31.3	40.0		Ad in <u>AZ Republic</u> ; posted on Info-Datatel and FR-Talk listservs	
326		1		1								
428	2					3	0	5.9			Ads in <u>AZ Republic</u> and <u>Arizona Informant</u> ; posted on HigherEdJobs.com, Jobing.com, CBP, PBS, NAB	
429	4					2	1	11.5	20.0		Ad in <u>AZ Republic</u> ; posted on: HigherEdJobs.com, Jobing.com and Arizona Broadcast Association, Corporation for Public Broadcasting, NAB, AWR, PBS Connect/Forums websites	
534		75		NA		25		NA				
538		100		1								

NA = no hiring activity; HR process refers to the automatic posting of all job vacancies on the ASU or ASU West Human Resources website, sending notices to diversity recruitment agencies (listed in the Appendices), listing openings in the ASU Insight, and notifying the AZ Department of Economic Security. HR Process is only listed when it is the sole recruitment process used in the job group.

